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**TOWN OF CHURCH POINT, LOUISIANA**

**Financial Report**

**Year Ended September 30, 2002**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1/29/03

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## INDEPENDENT AUDITORS' REPORT

\* A Professional Accounting Corporation

The Honorable Roger Boudreaux,  
and Members of the Board of Aldermen  
Town of Church Point, Louisiana

We have audited the accompanying general purpose financial statements of the Town of Church Point, Louisiana, as of and for the year ended September 30, 2002, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Church Point, Louisiana's, management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Church Point, Louisiana, as of September 30, 2002, and the results of its operations and cash flows of its proprietary fund type for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated December 11, 2002 on our consideration of the Town of Church Point's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

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Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental information (pp. 31-74), including the schedule of expenditures of federal awards as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations is presented for purposes of additional analysis and is not a required part of the financial statements of the Town of Church Point, Louisiana. Such information, except for that portion marked "unaudited" on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

The financial information, for the preceding year, which is included for comparative purposes, was taken from the financial report for that year in which we expressed an unqualified opinion on the general purpose financial statements of the Town of Church Point, Louisiana.

***Kolder, Champagne, Slaven & Company, LLC***  
Certified Public Accountants

Lafayette, Louisiana  
December 11, 2002

**GENERAL PURPOSE FINANCIAL STATEMENTS  
(COMBINED STATEMENTS - OVERVIEW)**

TOWN OF CHURCH POINT, LOUISIANA

Combined Balance Sheet - All Fund Types and Account Groups  
September 30, 2002

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
<b>ASSETS AND OTHER DEBITS</b>				
Cash	\$ 65,014	\$ 45,004	\$36,057	\$ 1,712
Interest-bearing deposits	60,732	230,339	-	-
Receivables:				
Accounts, net of allowance for uncollectible accounts (2002 - \$16,095; 2001 - \$14,912)	-	-	-	-
Special assessments	-	-	3,408	-
Accrued interest	-	2,134	-	-
Other	17,337	-	-	-
Unbilled services	-	-	-	-
Due from other funds	6,507	29,048	1,465	-
Due from other governments	-	71,639	-	-
Inventory of supplies, at cost	-	-	-	-
Restricted assets:				
Construction cash-DHH	-	-	-	-
Customer deposits	-	-	-	-
Revenue bond sinking account	-	-	-	-
Revenue bond reserve account	-	-	-	-
Revenue bond contingency account	-	-	-	-
Capital improvements account	-	-	-	-
Land and buildings	-	-	-	-
Improvements other than buildings	-	-	-	-
Le Vieux Presbytere - renovations in progress	-	-	-	-
Autos and trucks	-	-	-	-
Machinery and equipment	-	-	-	-
Miscellaneous town property	-	-	-	-
Utilities - plant and equipment, net of accumulated depreciation (2002 - \$3,135,259; 2001 - \$2,935,125)	-	-	-	-
Amount available in Debt Service Funds	-	-	-	-
Amount to be provided for retirement of general long-term debt	-	-	-	-
<b>Total assets and other debits</b>	<b><u>\$ 149,590</u></b>	<b><u>\$378,164</u></b>	<b><u>\$40,930</u></b>	<b><u>\$ 1,712</u></b>

Proprietary Fund Type Enterprise	Fiduciary Fund Type Agency	Account Groups		Totals (Memorandum Only)	
		General Fixed Assets	General Long-Term Debt	2002	2001
\$ 49,720	\$ 21,102	\$ -	\$ -	\$ 218,609	\$ 250,756
197,497	-	-	-	488,568	482,515
90,332	-	-	-	90,332	65,150
-	-	-	-	3,408	13,211
3,856	-	-	-	5,990	14,800
-	-	-	-	17,337	15,049
25,038	-	-	-	25,038	21,158
9,523	30,638	-	-	77,181	74,274
-	-	-	-	71,639	60,100
14,221	-	-	-	14,221	13,766
-	-	-	-	-	10,399
76,065	-	-	-	76,065	78,535
74,163	-	-	-	74,163	51,266
428,359	-	-	-	428,359	371,968
204,730	-	-	-	204,730	173,371
115,042	-	-	-	115,042	103,628
-	-	902,161	-	902,161	902,161
-	-	2,739,034	-	2,739,034	2,716,934
-	-	158,900	-	158,900	158,900
-	-	356,297	-	356,297	382,506
-	-	194,450	-	194,450	186,950
-	-	205,611	-	205,611	200,322
5,797,807	-	-	-	5,797,807	6,022,148
-	-	-	32,154	32,154	71,683
-	-	-	846	846	67,579
<u>\$7,086,353</u>	<u>\$ 51,740</u>	<u>\$4,556,453</u>	<u>\$ 33,000</u>	<u>\$12,297,942</u>	<u>\$12,509,129</u>



# TOWN OF CHURCH POINT, LOUISIANA

## Combined Balance Sheet - All Fund Types and Account Groups (Continued) September 30, 2002

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
<b>LIABILITIES AND FUND EQUITY</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 1,329	\$ -	\$ -	\$ -
Other payable	-	-	-	-
Deferred revenues	-	-	-	-
Accrued liabilities	-	-	-	-
Due to other funds	38,587	10,000	13,075	-
Payable from restricted assets:				
Customers' deposits	-	-	-	-
Revenue bonds payable	-	-	-	-
Accrued interest payable	-	-	-	-
General obligation bonds	-	-	-	-
Compensated absences payable	-	-	-	-
Revenue bond payable	-	-	-	-
<b>Total liabilities</b>	<b>\$ 39,916</b>	<b>\$ 10,000</b>	<b>\$ 13,075</b>	<b>\$ -</b>
<b>Fund equity</b>				
Contributed capital	\$ -	\$ -	\$ -	\$ -
Investment in general fixed assets	-	-	-	-
Retained earnings:				
Reserved for Revenue Bond Debt				
Service	-	-	-	-
Undesignated, unreserved	-	-	-	-
Fund balances:				
Unreserved -				
Designated for debt service	-	-	32,154	-
Undesignated	109,674	368,164	(4,299)	1,712
<b>Total fund equity</b>	<b>109,674</b>	<b>368,164</b>	<b>27,855</b>	<b>1,712</b>
<b>Total liabilities and fund equity</b>	<b>\$ 149,590</b>	<b>\$ 378,164</b>	<b>\$ 40,930</b>	<b>\$ 1,712</b>

The accompanying notes are an integral part of this statement.

Proprietary Fund Type Enterprise	Fiduciary Fund Type Agency	Account Groups		Totals (Memorandum Only)	
		General Fixed	General	2002	2001
		Assets	Long-Term Debt		
\$ -	\$31,381	\$ -	\$ -	\$ 32,710	\$ 30,277
6,640	-	-	-	6,640	6,218
-	-	-	-	-	9,803
-	18,481	-	-	18,481	23,266
13,641	1,878	-	-	77,181	74,274
73,018	-	-	-	73,018	68,059
136,336	-	-	-	136,336	129,567
17,895	-	-	-	17,895	18,683
-	-	-	33,000	33,000	114,000
-	-	-	-	-	29,857
3,467,153	-	-	-	3,467,153	3,603,503
<u>\$3,714,683</u>	<u>\$51,740</u>	<u>\$ -</u>	<u>\$ 33,000</u>	<u>\$ 3,862,414</u>	<u>\$ 4,107,507</u>
\$2,270,129	\$ -	\$ -	\$ -	\$ 2,270,129	\$ 2,339,814
-	-	4,556,453	-	4,556,453	4,547,773
553,021	-	-	-	553,021	448,355
548,520	-	-	-	548,520	535,535
-	-	-	-	32,154	71,683
-	-	-	-	475,251	458,462
<u>3,371,670</u>	<u>-</u>	<u>4,556,453</u>	<u>-</u>	<u>8,435,528</u>	<u>8,401,622</u>
<u>\$7,086,353</u>	<u>\$51,740</u>	<u>\$4,556,453</u>	<u>\$ 33,000</u>	<u>\$12,297,942</u>	<u>\$12,509,129</u>

TOWN OF CHURCH POINT, LOUISIANA

Combined Statement of Revenues, Expenditures, and Changes in Fund Balances -  
All Governmental Fund Types  
Year Ended September 30, 2002

					Totals (Memorandum Only)	
	General	Special Revenue	Debt Service	Capital Projects	2002	2001
Revenues:						
Taxes	\$ 329,383	\$ 433,089	\$ -	\$ -	\$ 762,472	\$ 748,353
Licenses and permits	180,619	-	-	-	180,619	159,386
Intergovernmental revenues	114,828	-	-	11,292	126,120	70,082
Charges for services	19,842	-	-	-	19,842	18,656
Fines	149,689	-	-	-	149,689	187,527
Miscellaneous-						
Rent income	29,005	-	-	-	29,005	28,758
Oil lease income	1,222	-	-	-	1,222	7,417
Interest	4,156	5,454	1,185	-	10,795	16,203
Refund from unemployment tax fund	28,165	-	-	-	28,165	-
Other	23,259	288	-	87	23,634	27,806
Total revenues	<u>880,168</u>	<u>438,831</u>	<u>1,185</u>	<u>11,379</u>	<u>1,331,563</u>	<u>1,264,188</u>
Expenditures:						
Current -						
General government	236,220	76,936	-	-	313,156	314,544
Public safety-						
Police	594,003	-	-	-	594,003	564,060
Fire	37,668	-	-	-	37,668	39,516
Culture and recreation	12,945	-	-	-	12,945	21,826
Public works	54,891	231,829	-	-	286,720	213,500
Capital outlay	37,499	-	-	24,667	62,166	496,841
Debt service:						
Principal retirement	-	-	81,000	-	81,000	81,000
Interest and fiscal charges	-	-	6,645	-	6,645	11,475
Total expenditures	<u>973,226</u>	<u>308,765</u>	<u>87,645</u>	<u>24,667</u>	<u>1,394,303</u>	<u>1,742,762</u>
Excess (deficiency) of revenues over expenditures	<u>(93,058)</u>	<u>130,066</u>	<u>(86,460)</u>	<u>(13,288)</u>	<u>(62,740)</u>	<u>(478,574)</u>
Other financing sources (uses):						
Operating transfers in	121,000	-	47,000	15,000	183,000	347,000
Operating transfers out	(12,000)	(131,000)	-	-	(143,000)	(347,000)
Proceeds from issuance of bonds	-	-	-	-	-	460,222
Total other financing sources (uses)	<u>109,000</u>	<u>(131,000)</u>	<u>47,000</u>	<u>15,000</u>	<u>40,000</u>	<u>460,222</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	15,942	(934)	(39,460)	1,712	(22,740)	(18,352)
Fund balances, beginning	<u>93,732</u>	<u>369,098</u>	<u>67,315</u>	<u>-</u>	<u>530,145</u>	<u>548,497</u>
Fund balances, ending	<u>\$ 109,674</u>	<u>\$ 368,164</u>	<u>\$ 27,855</u>	<u>\$ 1,712</u>	<u>\$ 507,405</u>	<u>\$ 530,145</u>

The accompanying notes are an integral part of this statement.

TOWN OF CHURCH POINT, LOUISIANA

Statement of Revenues, Expenditures, and Changes in Fund Balances -  
Budget (GAAP Basis) and Actual  
All Governmental Fund Types  
Year Ended September 30, 2002

	General Fund			Special Revenue Fund		
	Budget	Actual	Variance - Favorable (Unfavorable)	Budget	Actual	Variance - Favorable (Unfavorable)
<b>Revenues:</b>						
Taxes	\$ 333,602	\$ 329,383	\$ (4,219)	\$ 409,800	\$ 433,089	\$ 23,289
Licenses and permits	176,954	180,619	3,665	-	-	-
Intergovernmental revenues	119,168	114,828	(4,340)	-	-	-
Charges for services	18,122	19,842	1,720	-	-	-
Fines	150,496	149,689	(807)	-	-	-
Miscellaneous-						
Rent income	28,245	29,005	760	-	-	-
Oil lease income	1,222	1,222	-	-	-	-
Interest	2,299	4,156	1,857	4,800	5,454	654
Refund from unemployment tax fund	28,165	28,165	-	-	-	-
Other	19,727	23,259	3,532	-	288	288
Total revenues	<u>878,000</u>	<u>880,168</u>	<u>2,168</u>	<u>414,600</u>	<u>438,831</u>	<u>24,231</u>
<b>Expenditures:</b>						
Current -						
General government	228,818	236,220	(7,402)	78,731 #	76,936	1,795
Public safety-						
Police	591,896	594,003	(2,107)	-	-	-
Fire	49,094	37,668	11,426	-	-	-
Culture and recreation	16,248	12,945	3,303	-	-	-
Public works	56,113	54,891	1,222	248,994	231,829	17,165
Debt service	-	-	-	-	-	-
Capital outlay	56,587	37,499	19,088	1,200	-	1,200
Total expenditures	<u>998,756</u>	<u>973,226</u>	<u>25,530</u>	<u>328,925</u>	<u>308,765</u>	<u>20,160</u>
Excess (deficiency) of revenues over expenditures	<u>(120,756)</u>	<u>(93,058)</u>	<u>27,698</u>	<u>85,675</u>	<u>130,066</u>	<u>44,391</u>
<b>Other financing sources (uses):</b>						
Operating transfers in	161,500	121,000	(40,500)	-	-	-
Operating transfers out	(12,000)	(12,000)	-	(126,500)	(131,000)	(4,500)
Issuance of bonds	-	-	-	-	-	-
Total other financing sources (uses)	<u>149,500</u>	<u>109,000</u>	<u>(40,500)</u>	<u>(126,500)</u>	<u>(131,000)</u>	<u>(4,500)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>28,744</u>	<u>15,942</u>	<u>(12,802)</u>	<u>(40,825)</u>	<u>(934)</u>	<u>39,891</u>
<b>Fund balances, beginning</b>	<u>93,732</u>	<u>93,732</u>	<u>-</u>	<u>369,098</u>	<u>369,098</u>	<u>-</u>
<b>Fund balances, ending</b>	<u>\$ 122,476</u>	<u>\$ 109,674</u>	<u>\$ (12,802)</u>	<u>\$ 328,273</u>	<u>\$ 368,164</u>	<u>\$ 39,891</u>

The accompanying notes are an integral part of this statement.

Debt Service Funds			Capital Projects Fund		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
-	-	-	12,000	11,292	(708)
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
855	1,185	330	-	-	-
-	-	-	-	-	-
-	-	-	-	87	87
<u>855</u>	<u>1,185</u>	<u>330</u>	<u>12,000</u>	<u>11,379</u>	<u>(621)</u>
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
87,645	87,645	-	-	-	-
-	-	-	27,000	24,667	(2,333)
<u>87,645</u>	<u>87,645</u>	<u>-</u>	<u>27,000</u>	<u>24,667</u>	<u>(2,333)</u>
<u>(86,790)</u>	<u>(86,460)</u>	<u>330</u>	<u>(15,000)</u>	<u>(13,288)</u>	<u>1,712</u>
62,000	47,000	(15,000)	15,000	15,000	-
(15,000)	-	15,000	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>47,000</u>	<u>47,000</u>	<u>-</u>	<u>15,000</u>	<u>15,000</u>	<u>-</u>
(39,790)	(39,460)	330	-	1,712	1,712
<u>67,315</u>	<u>67,315</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 27,525</u>	<u>\$ 27,855</u>	<u>\$ 330</u>	<u>\$ -</u>	<u>\$ 1,712</u>	<u>\$ 1,712</u>

TOWN OF CHURCH POINT, LOUISIANA

Comparative Statement of Revenues, Expenses, and Changes in Retained Earnings  
Proprietary Fund Type  
Years Ended September 30, 2002 and 2001

	2002	2001
Operating revenues:		
Charges for services -		
Water sales	\$ 486,349	\$ 409,362
Sewer service charge	351,248	316,627
Other	40,914	33,414
Total operating revenues	<u>878,511</u>	<u>759,403</u>
Operating expenses:		
Salaries	142,449	139,847
Payroll taxes	10,264	11,612
Group insurance	17,801	15,254
Pension	7,036	-
Utilities	58,962	103,144
Repairs and maintenance	55,140	39,216
Auto expense	3,347	872
Legal and professional	10,750	9,584
Insurance	37,363	11,064
Operating supplies	27,681	25,832
Office supplies and expense	7,288	7,204
Dump and disposal charges	3,808	5,248
Sewer inspection	7,883	5,640
Chemicals	35,879	32,778
Bad debt expense	1,183	1,418
Depreciation	224,341	185,341
Administration fees	12,010	-
Other	1,825	17,660
Total operating expenses	<u>665,010</u>	<u>611,714</u>
Operating income	<u>213,501</u>	<u>147,689</u>
Nonoperating revenues (expenses):		
Interest income	21,898	39,558
Interest expense	(147,433)	(106,176)
Total nonoperating revenues (expenses)	<u>(125,535)</u>	<u>(66,618)</u>
Income (loss) before operating transfers	<u>87,966</u>	<u>81,071</u>
Operating transfers in (out):		
Operating transfers out	(40,000)	-
Total operating transfers in (out)	<u>(40,000)</u>	<u>-</u>
Net income (loss)	47,966	81,071
Add: Depreciation on fixed assets acquired with federal grant revenues externally restricted for capital acquisitions and construction that reduces contributed capital	<u>69,685</u>	<u>69,685</u>
Net increase in retained earnings	117,651	150,756
Retained earnings, beginning	983,890	833,134
Retained earnings, ending	<u>\$ 1,101,541</u>	<u>\$ 983,890</u>

The accompanying notes are an integral part of this statement.

TOWN OF CHURCH POINT, LOUISIANA  
Proprietary Fund Type

Comparative Statement of Cash Flows  
Years Ended September 30, 2002 and 2001

	<u>2002</u>	<u>2001</u>
Cash flows from operating activities:		
Operating income	\$ 213,501	\$ 147,689
Adjustments to reconcile operating income to net cash provided by operating activities -		
Depreciation	224,341	185,341
(Increase) decrease in assets:		
Accounts receivable	(26,365)	4,183
Provision for uncollectible accounts	1,183	1,418
Inventory	(455)	(1,354)
Unbilled services receivable	(3,880)	6,252
Accrued interest receivable	5,080	(7,580)
Increase (decrease) in liabilities:		
Contracts payable	-	(287,295)
Retainage payable	-	(195,457)
Due to other funds	3,426	(5,261)
Customer deposits	4,959	5,294
Compensated absences payable	(4,595)	1,043
Accrued interest payable	(788)	4,678
Other payables	422	(155)
Total adjustments	<u>203,328</u>	<u>(288,893)</u>
Net cash provided (used) by operating activities	<u>416,829</u>	<u>(141,204)</u>
Cash flows used by noncapital financing activities:		
Operating transfers out to other funds	<u>(40,000)</u>	<u>-</u>
Cash flows from capital and related financing activities:		
Acquisition and construction of capital assets	-	(306,609)
Interest paid on debt	(147,433)	(106,176)
Principal payments on revenue bonds	<u>(129,581)</u>	<u>(122,892)</u>
Net cash used by capital and related financing activities	<u>(277,014)</u>	<u>(535,677)</u>

(continued)

TOWN OF CHURCH POINT, LOUISIANA  
Proprietary Fund Type

Comparative Statement of Cash Flows (Continued)  
Years Ended September 30, 2002 and 2001

	<u>2002</u>	<u>2001</u>
Cash flows from investing activities:		
Interest received	<u>21,898</u>	<u>39,558</u>
Net increase in cash and cash equivalents	121,713	(637,323)
Cash and cash equivalents, beginning	<u>1,023,863</u>	<u>1,661,186</u>
Cash and cash equivalents, ending	<u>\$ 1,145,576</u>	<u>\$ 1,023,863</u>
Reconciliation of cash and cash equivalents per statement of cash flows to the balance sheet:		
Cash and cash equivalents beginning of period-		
Cash and interest-bearing deposits - unrestricted	\$ 234,696	\$ 537,300
Cash and interest-bearing deposits - restricted	<u>789,167</u>	<u>1,123,886</u>
Total cash and cash equivalents	<u>1,023,863</u>	<u>1,661,186</u>
Cash and cash equivalents end of period-		
Cash and interest-bearing deposits - unrestricted	247,217	234,696
Cash and interest-bearing deposits - restricted	<u>898,359</u>	<u>789,167</u>
Total cash and cash equivalents	<u>1,145,576</u>	<u>1,023,863</u>
Net increase (decrease)	<u>\$ 121,713</u>	<u>\$ (637,323)</u>

The accompanying notes are an integral part of this statement.



## TOWN OF CHURCH POINT, LOUISIANA

### Notes to Financial Statements

#### (1) Summary of Significant Accounting Policies

The Town of Church Point (Town) was incorporated June 1, 1899, under the provisions of the Lawrason Act. The Town operates under the Mayor-Board of Aldermen form of government.

The accounting and reporting policies of the Town of Church Point conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 24:517 and to the industry audit guide, Audits of State and Local Governmental Units, published by the American Institute of Certified Public Accountants. The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. Proprietary funds apply Financial Accounting Standards (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements in which case, GASB prevails.

The following is a summary of certain significant accounting policies:

##### A. Financial Reporting Entity

This report includes all funds and account groups that are controlled by or dependent on the Town executive and legislative branches (the Mayor and Board of Aldermen). Control by or dependence on the Town was determined on the basis of budget adoption, taxing authority, authority to issue debt, election or appointment of governing body, and other general oversight responsibility.

Based on the foregoing criteria, certain governmental organizations are not part of the Town and are thus excluded from the accompanying financial statements. These organizations are the Church Point Volunteer Fire Department and the Town of Church Point Housing Authority. The Town of Church Point Housing Authority was chartered by the Town and its Board of Directors is appointed by the Mayor and Board of Alderman. However, the Town's oversight responsibilities in the management of operations and financial accountability is remote.

##### B. Fund Accounting

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses and retained earnings, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds and account groups are grouped, in the financial statements in this report, into six generic fund and account group types and three broad categories as follows:

## TOWN OF CHURCH POINT, LOUISIANA

### Notes to Financial Statements (Continued)

#### Governmental Funds -

##### General Fund

The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

##### Special revenue funds

Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

##### Debt service funds

Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

##### Capital Projects funds

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds.)

#### Proprietary Fund -

##### Enterprise fund

Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The Town of Church Point's enterprise fund is the Utility Fund.

#### Fiduciary Fund -

##### Agency Fund

The agency fund is custodial in nature (assets equal liabilities) and does not involve measurement of results of operations, but is used to account for assets held for other funds.

## TOWN OF CHURCH POINT, LOUISIANA

### Notes to Financial Statements (Continued)

#### Account Group -

##### General Fixed Assets Account Group

This is not a fund but rather an account group that is used to account for general fixed assets acquired principally for general purposes and excludes fixed assets in the Enterprise Fund.

##### General Long-Term Debt Account Group

This is not a fund but rather an account group that is used to account for the outstanding principal balances of general obligation bonds and other long-term debt not reported in proprietary funds.

#### C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Sales taxes are considered "measurable" when in the hands of intermediary collecting governments and are recognized as revenue at that time. Ad valorem taxes are recognized as revenue in the year in which they are billed. Fees and nontax revenues are recognized when received. Grants from other governments are recognized when qualifying expenditures are incurred.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Principal and interest on general long-term debt are recognized when due. Purchases of various operating supplies are regarded as expenditures at the time purchased.

The proprietary fund is accounted for using the accrual basis of accounting whereby revenues are recognized when they are earned and expenses are recognized when incurred. Unbilled utility service receivables resulting from utility services rendered between the date of meter reading and billing and the end of the month, are recorded at year end.

## TOWN OF CHURCH POINT, LOUISIANA

### Notes to Financial Statements (Continued)

#### D. Budget and Budgetary Accounting

The Town follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to September 30, the Town Clerk submits to the Mayor and Board of Aldermen a proposed operating budget for the fiscal year commencing the following October 1.
2. A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
3. A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is adopted through passage of a resolution prior to the commencement of the fiscal year for which the budget is being adopted.
5. Budgetary amendments involving the transfer of funds from one department, program or function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require the approval of the Board of Aldermen.
6. All budgetary appropriations lapse at the end of each fiscal year.
7. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted or as amended by the Board of Aldermen. Such amendments were not material in relation to the original appropriations.

#### E. Interest-Bearing Deposits

Interest-bearing deposits are stated at cost, which approximates market.

#### F. Statement of Cash Flows

For purposes of the statement of cash flows, the Enterprise Fund considers all highly liquid interest-bearing deposits with a maturity of three months or less when purchased to be cash equivalents.

TOWN OF CHURCH POINT, LOUISIANA

Notes to Financial Statements (Continued)

G. Due to and Due from Other Funds

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed.

H. Restricted Assets

The Utility Fund, based on certain bond covenants, is required to establish and maintain prescribed amounts of resources (consisting of cash and interest-bearing deposits) that can be used to service outstanding debt.

I. Fixed Assets and Long-Term Liabilities

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus.

All governmental fund type operations are accounted for on a spending or "financial flow" measurement focus and only current assets and current liabilities are generally included on their balance sheets.

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group and are recorded as expenditures in the governmental fund types when purchased. The Town has elected to capitalize public domain ("infrastructure") fixed assets consisting of certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems. No depreciation has been provided on general fixed assets.

All fixed assets are stated at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are stated at their estimated fair value on the date donated. Estimated amounts are immaterial in relation to total fixed assets.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group.

All proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus, and all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets.

## TOWN OF CHURCH POINT, LOUISIANA

### Notes to Financial Statements (Continued)

Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against their operations. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Improvements and buildings	40 years
Equipment	5-8 years
Autos and trucks	3 years

#### J. Bad Debts

Uncollectible amounts due for customers' utility receivables are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. The allowance for uncollectibles for customers' utility receivables were \$16,095 and \$14,912 at September 30, 2002 and 2001, respectively.

#### K. Capitalization of Interest Expense

It is the policy of the Town of Church Point to capitalize material amounts of interest resulting from borrowings in the course of the construction of fixed assets. For the year ending September 30, 2002, total interest incurred was \$147,433 of which all was charged to operations. For the year ending September 30, 2001, total interest incurred was \$147,477 of which \$106,176 was charged to operations and \$41,301 was capitalized.

#### L. Inventories

Inventories in the proprietary fund are valued at cost, which approximates market using the first-in/first-out (FIFO) method. The cost of governmental fund type inventories are recorded as expenditures when purchased rather than when consumed.

#### M. Compensated Absences

Town employees are entitled to certain compensated absences based upon their length of service.

Vacation leave is earned at the rate of five days after one year of service, ten days after five years but less than ten years of service, and fifteen days after ten years of service. However, those employees with two years of service by February 2, 1999 were grandfathered in to receive ten days. Vacation leave earned does not accumulate from year to year.



## TOWN OF CHURCH POINT, LOUISIANA

### Notes to Financial Statements (Continued)

Sick leave is earned at the rate of seven days for one to five years of employment and ten days for over five years of service. Employees are allowed to accumulate up to two years of leave. If the sick leave is not used within a two-year period, one year's leave is lost. Accumulated sick leave is not payable for employees who resign, retire, or are dismissed from employment.

At September 30, 2002, there is no vested leave benefits that need to be accrued as required by GASB statement No. 16 "Accounting for Compensated Absences."

#### N. Comparative Data

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Town's financial position and operations. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

#### O. Total Columns on Combined Statements - Overview

Total columns on the Combined Statements - Overview are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### P. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the Town as an extension of formal budgetary integration in the funds.

## TOWN OF CHURCH POINT, LOUISIANA

### Notes to Financial Statements (Continued)

#### (2) Cash and Interest-Bearing Deposits

Under state law, the Town may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Town may invest in certificates and time deposits of the state banks organized under Louisiana law and national banks having principal offices in Louisiana. At September 30, 2002, the Town had cash and interest-bearing deposits (book balances) as follows:

Demand deposits	\$ 284,823
Time deposits	<u>1,320,713</u>
Total	<u>\$ 1,605,536</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at September 30, 2002 were secured as follows:

Bank balances	<u>\$ 1,645,123</u>
Securities pledged (Category 3)	\$ 1,282,833
Federal deposit insurance	<u>362,290</u>
Total securities pledged and federal deposit insurance	<u>\$ 1,645,123</u>

#### (3) Ad Valorem Taxes

Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. Taxes are levied by the Town in September or October and are actually billed to taxpayers in November or December. Billed taxes become delinquent on January 1 of the following year. The Town bills and collects its own property taxes using the assessed values determined by the tax assessor of Acadia Parish. Town property tax revenues are budgeted in the year billed.

For the year ended September 30, 2002, taxes of 10.03 mills were levied on property with assessed valuations totaling \$9,883,750 and were dedicated as follows:

General corporate purposes	7.02 mills
Fire protection	3.01 mills

Total taxes levied were \$99,087. There were no taxes receivable at September 30, 2002.



TOWN OF CHURCH POINT, LOUISIANA

Notes to Financial Statements (Continued)

(4) Interfund Receivables/Payables

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ 6,507	\$ 38,587
Special revenue fund - Sales Tax Fund	29,048	10,000
Debt service fund	1,465	13,075
Enterprise fund	9,523	13,641
Agency fund - Payroll/Disbursement Fund	<u>30,638</u>	<u>1,878</u>
	<u>\$ 77,181</u>	<u>\$ 77,181</u>

(5) Restricted Assets - Proprietary Fund Type

Restricted assets consisted of the following at September 30, 2002 and 2001:

	<u>2002</u>	<u>2001</u>
Revenue bond sinking account	\$ 74,163	\$ 51,266
Revenue bond reserve account	428,359	371,968
Revenue contingency account	204,730	173,371
Construction Cash-DHH	-	10,399
Capital improvements	115,042	103,628
Customers' deposits	<u>76,065</u>	<u>78,535</u>
Total restricted assets	<u>\$ 898,359</u>	<u>\$ 789,167</u>

# TOWN OF CHURCH POINT, LOUISIANA

## Notes to Financial Statements (Continued)

### (6) Fixed Assets

A summary of changes in general fixed assets follows:

	<u>09/30/01</u>	<u>Additions</u>	<u>Deletions</u>	<u>09/30/02</u>
Land and buildings	\$ 902,161	\$ -	\$ -	\$ 902,161
Improvements other than buildings	2,716,934	22,100	-	2,739,034
Le Vieux Presbytere - renovations in process	158,900	-	-	158,900
Autos and trucks	382,506	2,610	28,819	356,297
Equipment	186,950	7,500	-	194,450
Miscellaneous Town property	<u>200,322</u>	<u>5,289</u>	<u>-</u>	<u>205,611</u>
Total	<u>\$4,547,773</u>	<u>\$ 37,499</u>	<u>\$ 28,819</u>	<u>\$4,556,453</u>

A summary of proprietary fund type property, plant and equipment at September 30, 2002 follows:

	<u>Enterprise</u>
Land	\$ 100,450
Water system	3,973,806
Sewer system	1,566,574
Sewer treatment plant	3,064,665
Machinery & equipment	<u>227,571</u>
Totals	8,933,066
Less: Accumulated depreciation	<u>(3,135,259)</u>
Net -- book value	<u>\$ 5,797,807</u>

# TOWN OF CHURCH POINT, LOUISIANA

## Notes to Financial Statements (Continued)

### (7) Changes in Long-Term Debt

The following is a summary of long-term debt transactions of the Town for the year ended September 30, 2002:

	General Obligation	Utility Revenue	Total
Bonds payable at 9-30-01	\$ 114,000	\$ 3,733,070	\$ 3,847,070
Bonds issued	-	-	-
Bonds retired	<u>(81,000)</u>	<u>(129,581)</u>	<u>(210,581)</u>
Bonds payable at 9-30-02	<u>\$ 33,000</u>	<u>\$ 3,603,489</u>	<u>\$ 3,636,489</u>

Long-term debt payable at September 30, 2002 is comprised of the following individual issues:

#### General Obligation Bonds:

\$60,000 Certificates of Indebtedness, series 1997, due in annual installments of \$6,000 to \$7,000 through August 1, 2007; interest at 5.5% (to be retired by excess revenues) \$ 33,000

#### Revenue Bonds:

\$1,528,000 of Utility Revenue Bonds dated June 3, 1993; payable in monthly installments of principal and interest of \$8,328 through June 3, 2023; interest at 5% (to be retired by excess sewer utility revenues) \$ 1,288,489

\$2,500,000 of Utility Revenue Bonds dated August 1, 1999; due in annual installments of \$90,000 to \$180,000; from August 1, 2001 through August 1, 2019; interest at 3.45% (to be retired by excess water utility revenues) 2,315,000

Total revenue bonds payable 3,603,489

Less: Current portion (136,336)

Long-term revenue bonds payable \$ 3,467,153

# TOWN OF CHURCH POINT, LOUISIANA

## Notes to Financial Statements (Continued)

The annual requirements to amortize all debt outstanding at September 30, 2002, including interest payments of \$ 1,580,929 and administrative fees of \$ 114,700 are as follows:

<u>Year ending September 30,</u>	<u>General Obligation</u>	<u>Utility Revenue</u>	<u>Total</u>
2003	\$ 7,815	\$ 291,379	\$ 299,194
2004	7,485	287,429	294,914
2005	8,155	288,479	296,634
2006	7,770	289,331	297,101
2007	7,385	289,986	297,371
2008-2012	-	1,452,843	1,452,843
2013-2017	-	1,444,593	1,444,593
2018-2022	-	875,813	875,813
2023	-	73,655	73,655
	<u>\$ 38,610</u>	<u>\$5,293,508</u>	<u>\$5,332,118</u>

### (8) Flow of Funds; Restrictions on Use - Utilities Revenues

#### Revenue Bonds:

- A. Under the terms of the bond indentures on outstanding Sewer Utility Revenue Bonds dated June 3, 1993, all income and revenues (hereinafter referred to as revenue) of every nature, earned or derived from operation of the Sewerage System are pledged and dedicated to the retirement of said bonds, and are to be set aside into the following special funds:

Each month, there will be set aside into a fund called the "Bond and Interest Sinking Fund" an amount constituting 1/12<sup>th</sup> of the next maturing installment of principal and interest on the outstanding bonds. Such transfers shall be fully sufficient to assure the prompt payment of principal and interest installments as they become due and may be used only for such payments.

There shall also be set aside into a "Bond Reserve Fund" an amount equal to 5% of the amount required to be paid into the Sinking Fund during the current fiscal year until there shall have been accumulated in the Reserve Account an amount equal to the maximum principal and interest requirements in any one maturity year. Such amounts may be used only for the payment of maturing bonds and interest coupons for which sufficient funds are not on deposit in the Bond and Interest Sinking Fund and as to which there would otherwise be default.

## TOWN OF CHURCH POINT, LOUISIANA

### Notes to Financial Statements (Continued)

Funds will also be set aside into a "Contingency Fund" at the rate of \$378 each month. Money in this fund may be used to care for depreciation, extensions, improvements, and replacements to the system, which are necessary to keep the system in operating condition. Money in this fund may also be used to pay principal or interest on the bonds falling due at any time there is not sufficient money for payment in the other bond funds.

- B. Under the terms of the bond indentures on outstanding Water Utilities Revenue Bonds, Series 1999, all income and revenues (hereinafter referred to as revenue) of every nature, earned or derived from operation of the Waterworks System, are pledged and dedicated to the retirement of said bonds, and are to be set aside into the following special funds:

Each month, there will be set aside into a fund called the "Bond and Interest Sinking Fund" an amount equal to 1/12<sup>th</sup> of the next maturing principal, interest, and administrative fee. Such transfers shall be fully sufficient to assure the prompt payment of principal interest, and administrative fee installments as they become due and may be used only for such payments.

There shall also be set aside into a "Bond Reserve Fund" an amount equal to 25% of the amount required to be paid into the sinking fund for such month. The money in the "Bond Reserve Fund" may be used only for the payment of maturing bonds and interest coupons for which sufficient funds are not on deposit in the Bond and Interest Sinking Fund and as to which there would otherwise be default.

There shall also be set aside into a "Contingency Fund" the sum equal to 5% of net revenues for the preceding month. Money in this fund may be used to care for depreciation, extensions, additions, improvements, renewals and replacements necessary to properly operate the water system. Money in this fund may also be used to pay principal or interest on the bonds falling due at any time there is not sufficient money for payment in the other bond funds.

- C. The Town of Church Point was in compliance with all significant limitations and restrictions in the bond indentures at September 30, 2002.

#### 9) Retirement Commitments

- A. All employees of the Town of Church Point are members of the Federal Social Security system. The Town and its employees contribute a percentage of each employee's salary to the system (7.65% contributed by the Town; 7.65% by the employee). The Town's contribution during the year ended September 30, 2002 and 2001, amounted to \$56,381 and \$59,835 respectively.

## TOWN OF CHURCH POINT, LOUISIANA

### Notes to Financial Statements (Continued)

- B. Eligible employees of the Town participate in two multiple-employer public retirement systems (PERS) which are controlled and administered by two separate boards of trustees. These retirement systems provide retirement, disability and death benefits to plan members and their beneficiaries. Benefits under each system are established and amended by state statutes. Pertinent information of each system follows:

#### Municipal Police Employees Retirement System of Louisiana (System)

Plan Description - All full-time police department employees engaged in law enforcement are eligible to participate in the System. Employees who retire at or after age 50 with at least 20 years of creditable service or at or after age 55 with at least 20 years of creditable service, or at or after age 55 with at least 12 years of credited service, are entitled to a retirement benefit, payable monthly for life, equal to 3 1/3% of their final-average salary for each year of creditable service. Final average salary is the employee's average salary over 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above, and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Municipal Police Employees Retirement System of Louisiana, 8401 United Plaza Boulevard Suite 270, Baton Rouge, Louisiana 70809-7017, or by calling (225) 929-7411.

Funding Policy - Plan members are required by state statute to contribute 7.5% of their annual covered salary and the Town is required to contribute at an actuarially determined rate. The current rate is 9.0% of annual covered payroll. The contribution requirements of plan members and the Town are established and may be amended by state statute. As provided by R.S. 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Town contributions to the System for the years ending September 30, 2002, 2001, and 2000 were \$9,995, \$9,291, and \$5,611, respectively, equal to the required contributions for each year.



# TOWN OF CHURCH POINT, LOUISIANA

## Notes to Financial Statements (Continued)

### Municipal Employee's Retirement System

All Town employees except police become eligible to participate in this plan effective October 1, 2002. Plan members are required to contribute 5.0% of their annual covered salary to the system while the town is required to contribute at the statutory rate of 4.5% of the total annual covered salary during the period of October 1, 2001 through June 30, 2002 and 6.25% of total annual covered salary effective July 1, 2002. The town's contributions to the system for the years ended September 30, 2002 and 2001 were \$17,546 and \$0, respectively, equal to the required contribution for each year.

A publicly available financial report that includes financial statements and required supplemental information may be obtained by writing to the Municipal Employee's Retirement System, 7937 Office Park Blvd., Baton Rouge, Louisiana, 70809.

### (10) Dedication of Proceeds and Flow of Funds - 1% Sales and Use Tax Dated 1/10/67

Proceeds of a 1% sales and use tax approved January 10, 1967, (accounted for in the Sales Tax Fund - a special revenue fund) levied by the Town of Church Point (2002 collections \$433,089; 2001 collections \$403,652) are dedicated to the following purposes:

Constructing, acquiring, extending, improving and/or maintaining drainage facilities, streets, sidewalks and fire department stations and equipment, including fire engines and purchasing and acquiring equipment and furnishings for the aforesaid public works, improvements and facilities, title to which shall be in the public name.

### (11) Segment Information for the Enterprise Fund

The Town of Church Point maintains one enterprise fund with two departments, which provide water and sewerage services. Segment information for the year ended September 30, 2002 was as follows:

	Water Department	Sewerage Department	Total Enterprise Fund
Charges for services and other revenues	\$ 513,889	\$ 364,622	\$ 878,511
Operating expenses -			
Depreciation	103,713	120,628	224,341
Other expenses	245,861	194,808	440,669
Total operating expenses	349,574	315,436	665,010
Operating income	\$ 164,315	\$ 49,186	\$ 213,501

# TOWN OF CHURCH POINT, LOUISIANA

## Notes to Financial Statements (Continued)

### (12) Contributed Capital

Amounts contributed to the Utility Fund for acquisition or construction of fixed assets are recognized as contributed capital. Contributed capital generated through grants externally restricted for capital acquisitions are amortized based on the depreciation recognized on that portion of the assets acquired or constructed from such grants. This depreciation is closed to the appropriate contributed capital account and is reflected as an adjustment to net income on the Comparative Statement of Revenues, Expenses, and Changes in Retained Earnings.

The sources of contributed capital used to acquire and construct facilities for the enterprise fund are as follows:

	<u>Municipality</u>	<u>Parish Grants</u>	<u>Federal Grants</u>	<u>Total</u>
Total contributed capital	\$ 285,553	\$ 32,500	\$ 2,787,400	\$3,105,453
Less: Accumulated amortization	<u>-</u>	<u>-</u>	<u>835,324</u>	<u>835,324</u>
Net contributed capital	<u>\$ 285,553</u>	<u>\$ 32,500</u>	<u>\$ 1,952,076</u>	<u>\$2,270,129</u>

### (13) Compensation of Town Officials

A detail of compensation paid to the Mayor and Board of Aldermen for the year ended September 30, 2002 follows:

Roger Boudreaux, Mayor	\$ 19,200
Aldermen:	
Errol Comeaux	3,300
Carl P. Daigle	3,300
Gary Duplechin	3,300
Alexis Jagneaux	3,300
Michall Malbrough	<u>3,300</u>
	<u>\$35,700</u>

The mayor receives \$1,600 per month plus the payment of his health insurance. Effective May 1999, aldermen receive \$250 per month plus \$150 for each special meeting called.



## TOWN OF CHURCH POINT, LOUISIANA

### Notes to Financial Statements (Continued)

#### (14) Risk Management

The Town is exposed to risks of loss in the areas of health care, general and auto liability, property hazards and workers' compensation. All of these risks are handled by purchasing commercial insurance coverage. There have been no significant reductions in the insurance coverage during the year. Prior to August 22, 1998, the Town did not carry general liability insurance.

#### (15) Litigation and Claims

As mentioned in Note 14, the Town did not carry general liability insurance coverage prior to August 22, 1998. At September 30, 2002, the Town is a defendant in four lawsuits principally arising from the normal course of operations. The Town's legal counsel has reviewed the claims filed and has determined that the Town's liability is considered immaterial at September 30, 2002. As of September 30, 2002, no liability has been provided for suits filed or unasserted claims which may be filed.

#### (16) New Reporting Standard

In June 1999, the Governmental Accounting Standards Board (GASB) issued Statement 34 "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments." This statement establishes new financial reporting requirements for state and local governments throughout the United States. When implemented, it will require new information and restructure much of the information that governments have presented in the past. Comparability with reports issued in all prior years will be affected. The Town is required to implement this standard for the fiscal year ending September 30, 2004. However, the Town expects to implement this standard for the fiscal year ending September 30, 2003, in advance of the required implementation date. The Town has not yet determined the full impact that adoption of GASB Statement 34 will have on the financial statements.

## **SUPPLEMENTAL INFORMATION**

**SCHEDULES OF INDIVIDUAL FUNDS**  
**AND**  
**ACCOUNT GROUPS**

## **GENERAL FUND**

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

TOWN OF CHURCH POINT, LOUISIANA  
General Fund

Comparative Balance Sheet  
September 30, 2002 and 2001

	<u>2002</u>	<u>2001</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 65,014	\$ 59,816
Interest-bearing deposits	60,732	59,625
Other receivables	17,337	15,049
Due from other funds	<u>6,507</u>	<u>6,508</u>
Total assets	<u>\$149,590</u>	<u>\$140,998</u>
<b>LIABILITIES AND FUND BALANCE</b>		
Liabilities:		
Accounts payable	\$ 1,329	\$ 730
Due to other funds	<u>38,587</u>	<u>46,536</u>
Total liabilities	39,916	47,266
Fund balance - unreserved and undesignated	<u>109,674</u>	<u>93,732</u>
Total liabilities and fund balance	<u>\$149,590</u>	<u>\$140,998</u>

TOWN OF CHURCH POINT, LOUISIANA  
General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance -  
Budget (GAAP Basis) and Actual  
Year Ended September 30, 2002  
With Comparative Totals for the Year Ended September 30, 2001

	2002		Variance -	2001
	Budget	Actual	Favorable (Unfavorable)	Actual
Revenues:				
Taxes -				
Ad valorem	\$ 99,040	\$ 99,087	\$ 47	\$ 97,045
Franchise	234,562	230,296	(4,266)	247,656
Licenses and permits -				
Occupational licenses	176,120	179,676	3,556	158,381
Permits	834	943	109	1,005
Intergovernmental revenues -				
Housing Authority payment in lieu of taxes	8,433	9,804	1,371	8,433
Beer taxes	14,880	14,450	(430)	15,266
Video poker commissions	33,713	41,932	8,219	29,436
Fire insurance rebate	14,200	-	(14,200)	14,103
Grant income	47,942	48,642	700	2,844
Charges for services -				
Utility collection	18,122	19,842	1,720	18,656
Fines and forfeits	150,496	149,689	(807)	187,527
Miscellaneous-				
Rent income	28,245	29,005	760	28,758
Oil lease income	1,222	1,222	-	7,417
Interest income	2,299	4,156	1,857	3,731
Refund from unemployment tax fund	28,165	28,165	-	-
Other revenues	19,727	23,259	3,532	27,806
Total revenues	<u>878,000</u>	<u>880,168</u>	<u>2,168</u>	<u>848,064</u>
Expenditures:				
Current				
General government	228,818	236,220	(7,402)	240,031
Public safety-				
Police	591,896	594,003	(2,107)	564,060
Fire	49,094	37,668	11,426	39,516
Public works	56,113	54,891	1,222	213,500
Culture and recreation	16,248	12,945	3,303	21,826
Capital outlay	56,587	37,499	19,088	36,619
Total expenditures	<u>998,756</u>	<u>973,226</u>	<u>25,530</u>	<u>1,115,552</u>
Deficiency of revenues over expenditures	<u>(120,756)</u>	<u>(93,058)</u>	<u>27,698</u>	<u>(267,488)</u>
Other financing sources (uses):				
Operating transfers in	161,500	121,000	(40,500)	260,000
Operating transfers out	(12,000)	(12,000)	-	(10,000)
Total other financing sources (uses)	<u>149,500</u>	<u>109,000</u>	<u>(40,500)</u>	<u>250,000</u>
Excess (deficiency) of revenues and other source over expenditures	<u>28,744</u>	<u>15,942</u>	<u>(12,802)</u>	<u>(17,488)</u>
Fund balance, beginning	<u>93,732</u>	<u>93,732</u>	<u>-</u>	<u>111,220</u>
Fund balance, ending	<u>\$ 122,476</u>	<u>\$ 109,674</u>	<u>\$ (12,802)</u>	<u>\$ 93,732</u>

TOWN OF CHURCH POINT, LOUISIANA  
General Fund

Statement of Expenditures Compared to Budget (GAAP Basis)  
Year Ended September 30, 2002  
With Comparative Totals for the Year Ended September 30, 2001

	2002		Variance -	2001
	Budget	Actual	Favorable (Unfavorable)	Actual
General government:				
Salaries	\$ 100,744	\$ 100,557	\$ 187	\$ 121,151
Court salaries	21,120	20,988	132	20,800
Payroll taxes	13,116	11,190	1,926	13,871
Group insurance	15,014	14,485	529	15,786
Pension	3,318	3,230	88	-
Magistrate and prosecutor	4,150	3,668	482	4,856
General insurance	1,527	5,763	(4,236)	1,385
Legal and professional	11,511	11,327	184	6,432
Office expense and supplies	12,984	16,951	(3,967)	13,153
Advertising and promotion	5,540	6,223	(683)	6,880
Conventions and seminars	3,213	4,203	(990)	2,127
Repairs and maintenance	1,524	1,471	53	708
Dues	1,098	1,048	50	1,035
Utilities and telephone	12,673	14,452	(1,779)	12,653
Preparation of tax rolls	2,550	2,550	-	2,534
Miscellaneous	5,966	6,322	(356)	3,712
Auto allowance	6,000	5,638	362	6,000
Presbytere expense	1,460	1,151	309	3,125
Economic development	5,310	5,003	307	3,823
Total general government	<u>228,818</u>	<u>236,220</u>	<u>(7,402)</u>	<u>240,031</u>
Public safety:				
Police -				
Salaries	322,949	315,302	7,647	338,644
Payroll taxes	25,013	23,392	1,621	27,244
Group insurance	51,250	52,229	(979)	43,148
Police pension	9,930	9,995	(65)	9,291
Transportation	51,780	51,657	123	42,256
Supplies	8,434	9,411	(977)	13,283
Telephone and utilities	16,482	15,256	1,226	11,778
Insurance	56,409	65,223	(8,814)	30,791
Repairs and maintenance	1,931	1,964	(33)	5,635
Meals for prisoners	3,598	4,165	(567)	4,362
Uniforms	5,898	7,430	(1,532)	4,874
Court fees--crime lab, com. on law enforce., CMIS, etc.	14,430	14,181	249	17,033
Miscellaneous	23,792	23,798	(6)	15,721
Total police department	<u>591,896</u>	<u>594,003</u>	<u>(2,107)</u>	<u>564,060</u>
Fire department -				
Supplies and repairs	11,248	13,242	(1,994)	9,831
Transportation	3,735	3,808	(73)	1,346
Equipment rental	105	55	50	365
Telephone and utilities	4,744	3,525	1,219	6,380
Insurance	14,877	16,531	(1,654)	7,491
Transfer to volunteer firemen	14,200	-	14,200	14,103
Miscellaneous	185	507	(322)	-
Total fire department	<u>49,094</u>	<u>37,668</u>	<u>11,426</u>	<u>39,516</u>
Total public safety	<u>640,990</u>	<u>631,671</u>	<u>9,319</u>	<u>603,576</u>

(continued)

TOWN OF CHURCH POINT, LOUISIANA  
General Fund

Statement of Expenditures Compared to Budget (GAAP Basis) (Continued)  
Year Ended September 30, 2002  
With Comparative Totals for the Year Ended September 30, 2001

	2002		Variance -	2001
	Budget	Actual	Favorable (Unfavorable)	Actual
Public works				
Salaries	19,269	17,580	1,689	90,790
Payroll taxes	1,518	1,052	466	7,343
Group insurance	3,980	3,980	-	9,841
Pension	800	879	(79)	-
Gravel, shell and supplies	2,105	1,980	125	18,766
Repairs and maintenance	4,546	5,425	(879)	18,713
Transportation	2,141	2,141	-	17,001
Telephone and utilities	731	731	-	4,708
Insurance	14,254	14,254	-	2,706
Miscellaneous	95	195	(100)	2,280
Street lighting	6,674	6,674	-	41,352
Total public works	<u>56,113</u>	<u>54,891</u>	<u>1,222</u>	<u>213,500</u>
Culture and recreation				
Supplies	4,911	4,516	395	5,885
Repairs and maintenance	3,544	2,953	591	5,738
Telephone and utilities	6,643	5,378	1,265	8,706
Insurance	-	-	-	-
Miscellaneous	1,150	98	1,052	1,497
Total culture and recreation	<u>16,248</u>	<u>12,945</u>	<u>3,303</u>	<u>21,826</u>
Capital outlay				
General government-				
Equipment	13,943	7,228	6,715	716
Public safety-				
Equipment-police	12,380	3,533	8,847	31,719
Equipment-fire truck	7,764	4,138	3,626	-
Public works -				
Equipment	500	500	-	2,205
Culture and recreation -				
Tennis Court	22,000	22,100	(100)	-
Equipment	-	-	-	1,979
Total capital outlay	<u>56,587</u>	<u>37,499</u>	<u>19,088</u>	<u>36,619</u>
Total expenditures	<u>\$ 998,756</u>	<u>\$ 973,226</u>	<u>\$25,530</u>	<u>\$1,115,552</u>



## **SPECIAL REVENUE FUND**

### **Sales Tax Fund**

To account for the collection of a 1% sales and use tax and its subsequent disbursement in accordance with the sales tax dedication. The proceeds of the 1% sales tax approved on 01/10/67 are dedicated to construction, improving and maintaining streets, drainage, drainage canals, subsurface drains, fire department stations and funding into bonds.

TOWN OF CHURCH POINT, LOUISIANA  
Special Revenue Fund

Comparative Balance Sheet  
September 30, 2002 and 2001

	<u>2002</u>	<u>2001</u>
<b>ASSETS</b>		
Cash	\$ 45,004	\$ 52,300
Interest-bearing deposits	230,339	221,156
Accrued interest receivable	2,134	5,864
Due from other funds	29,048	32,248
Due from other governments	71,639	60,100
Assessments receivable	<u>-</u>	<u>9,803</u>
 Total assets	 <u><u>\$378,164</u></u>	 <u><u>\$381,471</u></u>
 <b>LIABILITIES AND FUND BALANCES</b>		
Liabilities:		
Due to other funds	\$ 10,000	\$ 2,570
Deferred revenues	<u>-</u>	<u>9,803</u>
 Total liabilities	 10,000	 12,373
 Fund balances -		
Unreserved and undesignated	<u>368,164</u>	<u>369,098</u>
 Total liabilities and fund balance	 <u><u>\$378,164</u></u>	 <u><u>\$381,471</u></u>

TOWN OF CHURCH POINT, LOUISIANA  
Special Revenue Fund  
Sales Tax Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance -  
Budget (GAAP Basis) and Actual  
Year Ended September 30, 2002  
With Comparative Totals for the Year Ended September 30, 2001

	2002			
	Budget	Actual	Variance - Favorable (Unfavorable)	2001 Actual
Revenues:				
Taxes - sales taxes	\$409,800	\$433,089	\$ 23,289	\$403,652
Interest	4,800	5,454	654	10,148
Miscellaneous	-	288	288	-
Total revenues	<u>414,600</u>	<u>438,831</u>	<u>24,231</u>	<u>413,800</u>
Expenditures:				
Current-				
General government :				
Salaries	43,610	43,061	549	43,959
Payroll taxes	3,439	3,210	229	3,499
Group insurance	6,210	6,156	54	5,645
Pension	2,048	2,316	(268)	-
Insurance	12,949	11,321	1,628	12,140
Collection expense	6,800	7,407	(607)	6,591
Professional fees	3,635	3,465	170	2,660
Miscellaneous expense	40	-	40	19
Total general government	<u>78,731</u>	<u>76,936</u>	<u>1,795</u>	<u>74,513</u>
Public Works:				
Salaries	105,695	97,064	8,631	-
Payroll taxes	7,206	7,578	(372)	-
Group insurance	15,924	15,311	613	-
Pension	3,891	4,085	(194)	-
Workers compensation	10,000	9,860	140	-
Gravel, shell and supplies	20,517	20,795	(278)	-
Repairs and maintenance	17,418	16,044	1,374	-
Transportation	8,659	10,889	(2,230)	-
Telephone and utilities	5,379	8,391	(3,012)	-
Insurance	21,422	12,882	8,540	-
Miscellaneous	168	232	(64)	-
Street lighting	<u>32,715</u>	<u>28,698</u>	<u>4,017</u>	<u>-</u>
Total public works	<u>248,994</u>	<u>231,829</u>	<u>17,165</u>	<u>-</u>

(continued)

TOWN OF CHURCH POINT, LOUISIANA  
Special Revenue Fund  
Sales Tax Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance - (Continued)  
Budget (GAAP Basis) and Actual  
Year Ended September 30, 2002  
With Comparative Totals for the Year Ended September 30, 2001

	2002		Variance -	2001
	Budget	Actual	Favorable (Unfavorable)	Actual
Capital outlay	1,200	-	1,200	-
Total expenditures	<u>328,925</u>	<u>308,765</u>	<u>20,160</u>	<u>74,513</u>
Excess of revenues over expenditures	85,675	130,066	44,391	339,287
Other financing sources (uses):				
Operating transfers out	<u>(126,500)</u>	<u>(131,000)</u>	<u>(4,500)</u>	<u>(337,000)</u>
Total other financing sources (uses)	<u>(126,500)</u>	<u>(131,000)</u>	<u>(4,500)</u>	<u>(337,000)</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other uses	(40,825)	(934)	39,891	2,287
Fund balance, beginning	<u>369,098</u>	<u>369,098</u>	-	<u>366,811</u>
Fund balance, ending	<u>\$328,273</u>	<u>\$368,164</u>	<u>\$ 39,891</u>	<u>\$369,098</u>

## **DEBT SERVICE FUNDS**

To accumulate monies for payment of the various bond issues of the Town.

TOWN OF CHURCH POINT, LOUISIANA  
Debt Service Funds

Combining Balance Sheet  
Year Ended September 30, 2002  
With Comparative Totals for the Year Ended September 30, 2001

	Special Assessment S-120/79	Special Assessment S-166	Certificate of Indebtedness 1992	Certificate of Indebtedness 1997	Totals 2002	2001
<b>ASSETS</b>						
Cash	\$ -	\$ 3,903	\$ 15,339	\$ 16,815	\$ 36,057	\$ 75,517
Receivables:						
Assessments receivable	410	2,998	-	-	3,408	3,408
Due from other funds	1,465	-	-	-	1,465	1,465
Total assets	<u>\$ 1,875</u>	<u>\$ 6,901</u>	<u>\$ 15,339</u>	<u>\$ 16,815</u>	<u>\$ 40,930</u>	<u>\$ 80,390</u>
<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities:						
Due to other funds	<u>\$ 1,875</u>	<u>\$ 11,200</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,075</u>	<u>\$ 13,075</u>
Fund balances (deficit):						
Designated for debt retirement	-	-	15,339	16,815	32,154	71,683
Undesignated	-	(4,299)	-	-	(4,299)	(4,368)
Total fund balances (deficit)	<u>-</u>	<u>(4,299)</u>	<u>15,339</u>	<u>16,815</u>	<u>27,855</u>	<u>67,315</u>
Total liabilities and fund balances	<u>\$ 1,875</u>	<u>\$ 6,901</u>	<u>\$ 15,339</u>	<u>\$ 16,815</u>	<u>\$ 40,930</u>	<u>\$ 80,390</u>

TOWN OF CHURCH POINT, LOUISIANA  
Debt Service Fund

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances  
Year Ended September 30, 2002  
With Comparative Totals for the Year Ended September 30, 2001

	Special Assessment S-120/79	Special Assessment S-166	Certificate of Indebtedness 1992	Certificate of Indebtedness 1997	Totals 2002      2001
Revenues:					
Interest	\$ -	\$ 69	\$ 969	\$ 147	\$ 1,185      \$ 2,324
Expenditures					
Bonds paid	-	-	75,000	6,000	81,000      81,000
Interest	-	-	4,500	2,145	6,645      11,475
Total operating expenditures	-	-	79,500	8,145	87,645      92,475
Excess (deficiency) of revenues over expenditures	-	69	(78,531)	(7,998)	(86,460)      (90,151)
Other financing sources:					
Operating transfers in	-	-	35,000	12,000	47,000      87,000
Excess (deficiency) of revenues and other sources over expenditures	-	69	(43,531)	4,002	(39,460)      (3,151)
Fund balances (deficit), beginning	-	(4,368)	58,870	12,813	67,315      70,466
Fund balances (deficit), ending	\$ -	\$ (4,299)	\$ 15,339	\$ 16,815	\$ 27,855      \$ 67,315

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## **CAPITAL PROJECTS FUND**

### **Water and Sewer Improvement**

To account for the project consisting of the extension of the Town's water and sewer systems to facilitate the location of Louisiana Steel Frame Homes, L.L.C. in the Town of Church Point. Financing is being provided by \$137,500 of LCDBG funds. Funds for construction payments are drawn-down as expenditures are incurred.

### **Lime Sludge Handling Facility**

To account for the project consisting of the construction of lime sludge handling facilities at the water treatment plant. Financing is being provided by \$148,964 of LCDBG funds and \$35,000 to be provided by the Town of Church Point. Funds for construction payments are drawn-down as expenditures are incurred.



TOWN OF CHURCH POINT, LOUISIANA  
Capital Projects Funds

Combining Balance Sheet  
September 30, 2002

	Water and Sewer Improvement	Lime Sludge Handling Facility	Total
ASSETS			
Cash	\$ 1,712	\$ -	\$ 1,712
Total assets	\$ 1,712	\$ -	\$ 1,712
LIABILITIES AND FUND BALANCES			
Liabilities	\$ -	\$ -	\$ -
Total liabilities	-	-	-
Fund balances - Unreserved and undesignated	1,712	-	1,712
Total liabilities and fund balances	\$ 1,712	\$ -	\$ 1,712

TOWN OF CHURCH POINT, LOUISIANA  
Capital Projects Funds

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance -  
Budget (GAAP Basis) and Actual  
Year Ended September 30, 2002

	Water and Sewer Improvement			Lime Sludge Handling Facility		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:						
Grant-LCDBG	\$ 12,000	\$ 11,292	\$ (708)	\$ -	\$ -	\$ -
Miscellaneous income	-	87	87	-	-	-
Total revenues	<u>12,000</u>	<u>11,379</u>	<u>(621)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures:						
Professional fees - engineering	2,500	2,500	-	-	-	-
Administration	1,500	1,500	-	15,000	15,000	-
Other	8,000	5,667	2,333	-	-	-
Total expenditures	<u>12,000</u>	<u>9,667</u>	<u>2,333</u>	<u>15,000</u>	<u>15,000</u>	<u>-</u>
Excess ( deficiency) of revenues over expenditures	-	1,712	1,712	(15,000)	(15,000)	-
Other financing sources (uses): Operating transfer in	-	-	-	15,000	15,000	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	1,712	1,712	-	-	-
Fund balance, beginning	-	-	-	-	-	-
Fund balance, ending	<u>\$ -</u>	<u>\$ 1,712</u>	<u>\$ 1,712</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## **ENTERPRISE FUND**

### **Utility Fund**

To account for the provision of water and sewerage services to residents of the Town. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

TOWN OF CHURCH POINT, LOUISIANA  
Enterprise Fund  
Utility Fund

Comparative Balance Sheet  
September 30, 2002 and 2001

	<u>2002</u>	<u>2001</u>
<b>ASSETS</b>		
Current -		
Cash	\$ 49,720	\$ 32,962
Interest-bearing deposits	197,497	201,734
Accounts receivable, net of allowance for uncollectible accounts, (2002 - \$16,095; 2001 - \$14,912)	90,332	65,150
Due from other funds	9,523	9,523
Inventories	14,221	13,766
Accrued interest receivable	3,856	8,936
Unbilled services receivable	25,038	21,158
Total current assets	<u>390,187</u>	<u>353,229</u>
Restricted -		
Customers' deposits	76,065	78,535
Revenue bond sinking account	74,163	51,266
Revenue bond reserve account	428,359	371,968
Revenue contingency account	204,730	173,371
Revenue bond construction account	115,042	103,628
Construction Cash - DHH	-	10,399
Total restricted assets	<u>898,359</u>	<u>789,167</u>
Plant and equipment, at cost, net of accumulated depreciation, (2002 - \$ 3,135,259; 2001 - \$2,935,125)	<u>5,797,807</u>	<u>6,022,148</u>
 Total assets	 <u>\$7,086,353</u>	 <u>\$7,164,544</u>

	<u>2002</u>	<u>2001</u>
<b>LIABILITIES AND FUND EQUITY</b>		
Current liabilities - (payable from current assets)		
Due to other funds	13,641	10,215
Compensated absences payable	-	4,595
Other payables	<u>6,640</u>	<u>6,218</u>
Total current liabilities - (payable from current assets)	<u>20,281</u>	<u>21,028</u>
Current liabilities - (payable from restricted assets)		
Customer deposits	73,018	68,059
Accrued interest payable	17,895	18,683
Revenue bonds payable	<u>136,336</u>	<u>129,567</u>
Total current liabilities (payable from restricted assets)	<u>227,249</u>	<u>216,309</u>
Noncurrent -		
Revenue bonds payable	<u>3,467,153</u>	<u>3,603,503</u>
Total liabilities	<u>3,714,683</u>	<u>3,840,840</u>
Fund Equity:		
Contributed capital -		
Local	32,500	32,500
Municipality	285,553	285,553
Federal government	<u>1,952,076</u>	<u>2,021,761</u>
Total contributed capital	<u>2,270,129</u>	<u>2,339,814</u>
Retained earnings -		
Reserved for revenue bond debt service	553,021	448,355
Unreserved	<u>548,520</u>	<u>535,535</u>
Total retained earnings	<u>1,101,541</u>	<u>983,890</u>
Total fund equity	<u>3,371,670</u>	<u>3,323,704</u>
Total liabilities and fund equity	<u>\$7,086,353</u>	<u>\$7,164,544</u>

TOWN OF CHURCH POINT, LOUISIANA  
Enterprise Fund  
Utility Fund

Comparative Statement of Revenues, Expenditures, and Changes in Retained Earnings  
Years Ended September 30, 2002 and 2001

	<u>2002</u>	<u>2001</u>
Operating revenue:		
Charges for services-		
Water sales	\$ 486,349	\$ 409,362
Sewer service charge	351,248	316,627
Other	40,914	33,414
Total operating revenues	<u>878,511</u>	<u>759,403</u>
Operating expenses:		
Salaries	142,449	139,847
Payroll taxes	10,264	11,612
Group insurance	17,801	15,253
Pension	7,036	-
Utilities and telephone	58,962	103,144
Repairs and maintenance	55,140	39,216
Auto expense	3,347	872
Legal and professional	10,750	9,584
Insurance	37,363	11,063
Operating supplies	27,681	25,832
Office supplies and expense	7,288	7,239
Dump and disposal charges	3,808	5,248
Sewer inspection	7,883	5,640
Chemicals	35,879	32,778
Bad debt expense	1,183	1,418
Depreciation	224,341	185,341
Administrative fees	12,010	10,979
Other	1,825	6,648
Total operating expenses	<u>665,010</u>	<u>611,714</u>
Operating income	<u>213,501</u>	<u>147,689</u>
Non-operating revenue (expense):		
Interest income	21,898	39,558
Interest expense	(147,433)	(106,176)
Total non-operating revenues	<u>(125,535)</u>	<u>(66,618)</u>
Income before operating transfers	87,966	81,071
Operating transfers:		
Operating transfers out	(40,000)	-
Net income	47,966	81,071
Add: Depreciation on fixed assets acquired with federal grant revenues externally restricted for capital acquisitions and construction that reduces contributed capital	<u>69,685</u>	<u>69,685</u>
Net increase in retained earnings	117,651	150,756
Retained earnings, beginning	<u>983,890</u>	<u>833,134</u>
Retained earnings, ending	<u>\$ 1,101,541</u>	<u>\$ 983,890</u>

TOWN OF CHURCH POINT, LOUISIANA  
Enterprise Fund  
Utility Fund

Comparative Statement of Cash Flows  
Years Ended September 30, 2002 and 2001

	<u>2002</u>	<u>2001</u>
Cash flows from operating activities:		
Operating income (loss)	<u>\$ 213,501</u>	<u>\$ 147,689</u>
Adjustments to reconcile operating income to net cash provided by operating activities -		
Depreciation	224,341	185,341
(Increase) decrease in assets:		
Accounts receivable	(26,365)	4,183
Provision for uncollectible accounts	1,183	1,418
Inventory	(455)	(1,354)
Unbilled services receivable	(3,880)	6,252
Accrued interest receivable	5,080	(7,580)
Increase (decrease) in liabilities:		
Contracts payable	-	(287,295)
Retainage payable	-	(195,457)
Due to other funds	3,426	(5,261)
Customer deposits	4,959	5,294
Compensated absences payable	(4,595)	1,043
Accrued interest payable	(788)	4,678
Other payables	<u>422</u>	<u>(155)</u>
Total adjustments	<u>203,328</u>	<u>(288,893)</u>
Net cash provided (used) by operating activities	<u>416,829</u>	<u>(141,204)</u>
Cash flows used by noncapital financing activities:		
Operating transfers out to other funds	<u>(40,000)</u>	<u>-</u>
Cash flows from capital and related financing activities:		
Acquisition and construction of capital assets	-	(306,609)
Interest paid on debt	(147,433)	(106,176)
Principal payments on revenue bonds	<u>(129,581)</u>	<u>(122,892)</u>
Net cash used by capital and related financing activities	<u>(277,014)</u>	<u>(535,677)</u>

(continued)

TOWN OF CHURCH POINT, LOUISIANA  
Enterprise Fund  
Utility Fund

Comparative Statement of Cash Flows (Continued)  
Years Ended September 30, 2002 and 2001

	<u>2002</u>	<u>2001</u>
Cash flows from investing activities:		
Interest received	<u>21,898</u>	<u>39,558</u>
Net increase in cash and cash equivalents	121,713	(637,323)
Cash and cash equivalents, beginning	<u>1,023,863</u>	<u>1,661,186</u>
Cash and cash equivalents, ending	<u><u>\$ 1,145,576</u></u>	<u><u>\$ 1,023,863</u></u>
Reconciliation of cash and cash equivalents per statement of cash flows to the balance sheet:		
Cash and cash equivalents beginning of period-		
Cash and interest-bearing deposits - unrestricted	\$ 234,696	\$ 284,457
Cash and interest-bearing deposits - restricted	<u>789,167</u>	<u>1,376,729</u>
Total cash and cash equivalents	<u>1,023,863</u>	<u>1,661,186</u>
Cash and cash equivalents end of period-		
Cash and interest-bearing deposits - unrestricted	247,217	234,696
Cash and interest-bearing deposits - restricted	<u>898,359</u>	<u>789,167</u>
Total cash and cash equivalents	<u>1,145,576</u>	<u>1,023,863</u>
Net increase (decrease)	<u><u>\$ 121,713</u></u>	<u><u>\$ (637,323)</u></u>



TOWN OF CHURCH POINT, LOUISIANA  
Enterprise Fund  
Utility Fund

Schedule of Changes in Assets  
Restricted for Revenue Bond Debt Service  
Year Ended September 30, 2002

	Bond Sinking Fund	Reserve	Contingency	Revenue Bond Construction Fund	Construction Cash-DHH	Totals
Cash and interest-bearing deposits, October 1, 2001	<u>\$51,266</u>	<u>\$371,968</u>	<u>\$173,371</u>	<u>\$103,628</u>	<u>\$ 10,399</u>	<u>\$ 710,632</u>
Cash receipts:						
Transfer from operating account	291,936	55,004	26,536	9,545	-	383,021
Interest on interest-bearing deposits	<u>1,286</u>	<u>1,387</u>	<u>4,823</u>	<u>1,869</u>	<u>-</u>	<u>9,365</u>
Total cash receipts	<u>293,222</u>	<u>56,391</u>	<u>31,359</u>	<u>11,414</u>	<u>-</u>	<u>392,386</u>
Total cash and interest-bearing deposits available	<u>344,488</u>	<u>428,359</u>	<u>204,730</u>	<u>115,042</u>	<u>10,399</u>	<u>1,103,018</u>
Cash disbursements:						
Principal payments	122,892	-	-	-	-	122,892
Interest payments	147,433	-	-	-	-	147,433
Transfer to capital projects fund	-	-	-	-	10,399	10,399
Total disbursements	<u>270,325</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,399</u>	<u>280,724</u>
Cash and interest-bearing deposits, September 30, 2002	<u>\$74,163</u>	<u>\$428,359</u>	<u>\$204,730</u>	<u>\$115,042</u>	<u>\$ -</u>	<u>\$ 822,294</u>

## **AGENCY FUND**

To account for the centralization of two clearing accounts which are used for the disbursements (except for transfers between funds) of all Town funds, including those for purchases, payroll and payroll related

TOWN OF CHURCH POINT, LOUISIANA  
Agency Fund

Comparative Balance Sheet  
September 30, 2002 and 2001

	<u>2002</u>	<u>2001</u>
<b>ASSETS</b>		
Cash	\$21,102	\$ 30,161
Due from other funds	<u>30,638</u>	<u>24,530</u>
Total assets	<u>\$51,740</u>	<u>\$ 54,691</u>
<b>LIABILITIES</b>		
Accounts payable	\$31,381	\$ 29,547
Accrued liabilities	18,481	23,266
Due to other funds	<u>1,878</u>	<u>1,878</u>
Total liabilities	<u>\$51,740</u>	<u>\$ 54,691</u>

TOWN OF CHURCH POINT, LOUISIANA  
Agency Fund

Statement of Changes in Assets and Liabilities  
Year Ended September 30, 2002

	<u>Balance 9/30/01</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance 9/30/02</u>
<b>ASSETS</b>				
Cash	\$ 30,161	\$ 1,468,927	\$ 1,477,986	\$ 21,102
Due from other funds	<u>24,530</u>	<u>1,545,555</u>	<u>1,539,447</u>	<u>30,638</u>
Total assets	<u>\$ 54,691</u>	<u>\$ 3,014,482</u>	<u>\$ 3,017,433</u>	<u>\$ 51,740</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 29,546	\$ 529,600	\$ 527,765	\$ 31,381
Accrued liabilities	23,267	324,818	329,604	18,481
Due to other funds	<u>1,878</u>	<u>-</u>	<u>-</u>	<u>1,878</u>
Total liabilities	<u>\$ 54,691</u>	<u>\$ 854,418</u>	<u>\$ 857,369</u>	<u>\$ 51,740</u>

## **GENERAL FIXED ASSETS ACCOUNT GROUP**

To account for fixed assets not used in proprietary fund operations.

TOWN OF CHURCH POINT, LOUISIANA  
General Fixed Assets Account Group

Statement of Changes in General Fixed Assets  
Year Ended September 30, 2002

	<u>Balance 9/30/01</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance 9/30/02</u>
General fixed assets, at cost:				
Land and buildings	\$ 902,161	\$ -	\$ -	\$ 902,161
Improvements other than buildings	2,716,934	22,100	-	2,739,034
Le Vieux Presbytere - renovations in progress	158,900	-	-	158,900
Autos and trucks	382,506	2,610	28,819	356,297
Equipment	186,950	7,500	-	194,450
Miscellaneous town property	<u>200,322</u>	<u>5,289</u>	<u>-</u>	<u>205,611</u>
 Total general fixed assets	 <u>\$4,547,773</u>	 <u>\$ 37,499</u>	 <u>\$ 28,819</u>	 <u>\$4,556,453</u>
Investment in general fixed assets:				
General Fund	\$1,650,282	\$ 15,399	\$ 28,819	\$1,636,862
Sales Tax Fund	792,103	-	-	792,103
Parks and recreation	487,760	22,100	-	509,860
General bonded Indebtedness	694,318	-	-	694,318
Special Assessments Fund	345,512	-	-	345,512
Federal Revenue Sharing Fund	554,499	-	-	554,499
State Revenue Sharing Fund	<u>23,299</u>	<u>-</u>	<u>-</u>	<u>23,299</u>
 Total investment in general fixed assets	 <u>\$4,547,773</u>	 <u>\$ 37,499</u>	 <u>\$ 28,819</u>	 <u>\$4,556,453</u>

## **GENERAL LONG-TERM DEBT**

To account for unmatured principal amounts on general long-term debt expected to be financed from governmental type funds. Payment of maturing obligations, including interest, are accounted for in the debt service funds.

TOWN OF CHURCH POINT, LOUISIANA

Combining Statement of General Long-Term Debt  
September 30, 2002  
With Comparative Totals for September 30, 2001

	Certificate of Indebtedness 1992	Certificate of Indebtedness 1997	Compensated Absences	Totals 2002	2001
<b>AMOUNT AVAILABLE AND TO BE PROVIDED FOR THE RETIREMENT OF GENERAL LONG-TERM DEBT</b>					
Amount available in Debt Service Funds for debt retirement	\$ 15,339	\$ 16,815	\$ -	\$ 32,154	\$ 71,683
Amount to be provided	<u>(15,339)</u>	<u>16,185</u>	<u>-</u>	<u>846</u>	<u>67,579</u>
Total available and to be provided	<u>\$ -</u>	<u>\$ 33,000</u>	<u>\$ -</u>	<u>\$ 33,000</u>	<u>\$ 139,262</u>
<b>GENERAL LONG-TERM DEBT PAYABLE</b>					
Bonds payable:					
Due within one year	\$ -	\$ 6,000	\$ -	\$ 6,000	\$ 81,000
Due after one year	<u>-</u>	<u>27,000</u>	<u>-</u>	<u>27,000</u>	<u>33,000</u>
Total bonds payable	-	33,000	-	33,000	114,000
Compensated absences payable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,262</u>
Total debt payable	<u>\$ -</u>	<u>\$ 33,000</u>	<u>\$ -</u>	<u>\$ 33,000</u>	<u>\$ 139,262</u>



**COMPLIANCE, INTERNAL CONTROL  
AND  
OTHER INFORMATION**

# KOLDER, CHAMPAGNE, SLAVEN & COMPANY, LLC

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## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Roger Boudreaux, Mayor  
and Members of the Board of Aldermen  
Town of Church Point, Louisiana

We have audited the general purpose financial statements of the Town of Church Point, Louisiana, as of and for the year ended September 30, 2002, and have issued our report thereon dated December 11, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the Town of Church Point, Louisiana's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Church Point, Louisiana's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted two matters involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Town of Church Point, Louisiana's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. The reportable conditions are described in the accompanying summary schedule of current and prior year audit findings and management's corrective action plan as items 02-1(IC) and 02-2(ML).

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A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. We believe the reportable condition identified as item 02-1 in the summary schedule of current and prior year audit findings and management's corrective action plan is a material weaknesses.

This report is intended solely for the information and use of management. However, this report is a matter of public record and its distribution is not limited.

***Kolder, Champagne, Slaven & Company, LLC***  
Certified Public Accountants

Lafayette, Louisiana  
December 11, 2002

TOWN OF CHURCH POINT, LOUISIANA

Summary Schedule of Current and Prior Year Audit Findings  
and Corrective Action Plan  
Year Ended September 30, 2002

Ref. No.	Fiscal Year Finding Initially Occurred	Description of finding	Corrective Action Taken	Corrective Action Planned	Name of Contact Person	Anticipated Completion Date
<b>CURRENT YEAR (09/30/02) --</b>						
<u>Internal Control:</u>						
02-1(IC)	Unknown	Due to the small number of employees, the Town of Church Point did not have adequate segregation of functions within the accounting system.	N/A	Based upon the size of the administrative office and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.	Amber Higginbotham, Town Clerk	N/A
<u>Management Letter:</u>						
02-2 (ML)	9/30/2002	Numerous employees are issuing purchase orders.	No	One or two employees will be designated to issue purchase orders in order to better control purchases and disbursement of funds.	Roger Boudreaux, Mayor	01/03
<b>PRIOR YEAR (09/30/01) --</b>						
<u>Internal Control:</u>						
00-1(IC)	Unknown	Due to the small number of employees, the Town of Church Point did not have adequate segregation of functions within the accounting system.	N/A	Based upon the size of the administrative office and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.	Amber Higginbotham, Town Clerk	N/A
<u>Compliance:</u>						
01-2(C)	9/30/2001	The Town of Church Point did not comply with the 1999 Water Revenue Bond covenant requiring net water revenues be equal to or exceed 125% of the required deposits into the sinking fund.	Yes	Water rates were evaluated and increased in order to comply with the 1999 Water Revenue Bond covenant. This was approved during the year ended September 30, 2002.	Roger Boudreaux, Mayor	Completed

## **OTHER SUPPLEMENTARY INFORMATION**

# TOWN OF CHURCH POINT, LOUISIANA

## Summary of Ad Valorem Tax Assessments and Collections Years Ended September 30, 2002 and 2001

	General Fund	
	2002	2001
Total assessed valuation - tax roll -		
Original tax roll	\$9,883,750	\$9,675,660
Reductions to tax roll	-	-
Net tax roll	<u>\$9,883,750</u>	<u>\$9,675,660</u>
Taxes levied -	10.03 Mills	10.03 Mills
Total taxes - tax roll	<u>\$ 99,087</u>	<u>\$ 97,045</u>

TOWN OF CHURCH POINT, LOUISIANA  
Enterprise Fund  
Utility Fund

Comparative Departmental Analysis of Revenues and Expenses  
Years Ended September 30, 2002 and 2001

	Totals		Water		Sewer	
	2002	2001	2002	2001	2002	2001
Operating revenue:						
Charges for services	\$837,597	\$725,989	\$486,349	\$409,362	\$351,248	\$316,627
Other	40,914	33,414	27,540	19,327	13,374	14,087
Total operating revenues	<u>878,511</u>	<u>759,403</u>	<u>513,889</u>	<u>428,689</u>	<u>364,622</u>	<u>330,714</u>
Operating expenses:						
Salaries	142,449	139,847	58,651	73,382	83,798	66,465
Payroll taxes	10,264	11,612	4,141	6,147	6,123	5,465
Group insurance	17,801	15,253	4,971	5,878	12,830	9,375
Pension	7,036		2,952	-	4,084	
Utilities and telephone	58,962	103,144	28,951	52,674	30,011	50,470
Repairs and maintenance	55,140	39,216	37,516	13,034	17,624	26,182
Auto expense	3,347	872	1,320	342	2,027	530
Legal and professional	10,750	9,584	6,355	5,269	4,395	4,315
Insurance	37,363	11,063	19,250	5,689	18,113	5,374
Operating supplies	27,681	25,832	23,844	19,577	3,837	6,255
Office supplies and expense	7,288	7,239	6,774	6,783	514	456
Dump and disposal charges	3,808	5,248	838	1,259	2,970	3,989
Sewer inspection	7,883	5,640	-	-	7,883	5,640
Chemicals	35,879	32,778	35,879	32,778	-	-
Bad debt expense	1,183	1,418	1,183	1,418	-	-
Depreciation	224,341	185,341	103,713	64,686	120,628	120,655
Administrative fees	12,010	10,979	12,010	10,979	-	-
Other	1,825	6,648	1,226	4,356	599	2,292
Total operating expenses	<u>665,010</u>	<u>611,714</u>	<u>349,574</u>	<u>304,251</u>	<u>315,436</u>	<u>307,463</u>
Operating income (loss)	<u>213,501</u>	<u>147,689</u>	<u>164,315</u>	<u>124,438</u>	<u>49,186</u>	<u>23,251</u>
Non-operating revenue (expense):						
Interest income	21,898	39,557	13,331	18,198	8,567	21,359
Interest expense	(147,433)	(106,176)	(82,327)	(39,132)	(65,106)	(67,044)
Total non-operating revenues	<u>(125,535)</u>	<u>(66,619)</u>	<u>(68,996)</u>	<u>(20,934)</u>	<u>(56,539)</u>	<u>(45,685)</u>
Income (loss) before operating transfers	87,966	81,070	95,319	103,504	(7,353)	(22,434)
Operating transfers:						
Operating transfers out	<u>(40,000)</u>	<u>-</u>	<u>(15,000)</u>	<u>-</u>	<u>(25,000)</u>	<u>-</u>
Net income (loss)	<u>\$ 47,966</u>	<u>\$ 81,070</u>	<u>\$ 80,319</u>	<u>\$103,504</u>	<u>\$ (32,353)</u>	<u>\$ (22,434)</u>

TOWN OF CHURCH POINT, LOUISIANA

Combined Schedule of Long-Term Debt  
September 30, 2002

	Final		Interest Rates	Payment Dates	Bonds		
	Issue Date	Maturity Date			Issued	Retired	Outstanding
Public Improvement Bonds - Certificate of Indebtedness 1997	08/01/97	08/01/07	5.50%	2/1; 8/1	\$ 60,000	\$ 27,000	\$ 33,000
Total Public Improvement Bonds					<u>\$ 60,000</u>	<u>\$ 27,000</u>	<u>\$ 33,000</u>
Utility Revenue Bonds -				3rd day of			
Utility Revenue Bonds, Series 1994 - Sewer	06/03/93	06/03/23	5.00%	each month	\$ 1,528,000	\$ 239,511	\$ 1,288,489
Utility Revenue Bonds, Series 1999 - Water	08/01/99	08/01/19	3.45%	2/1; 8/1	<u>2,500,000</u>	<u>185,000</u>	<u>2,315,000</u>
Total Utility Revenue Bonds					<u>\$ 4,028,000</u>	<u>\$ 424,511</u>	<u>\$ 3,603,489</u>



TOWN OF CHURCH POINT, LOUISIANA

Combined Schedule of Certificates of Deposit - All Funds  
September 30, 2002

	Financial Institution	Interest Rate	Maturity Date	Amount
General Fund:				
Certificate of deposit	Farmers State Bank	1.45%	Monthly renewal	<u>\$ 60,732</u>
Sales Tax Fund:				
Certificate of deposit	Church Point Bank	1.90%	6 Month renewal	<u>230,339</u>
Utility Fund:				
Water -				
Money market account	Farmers State Bank	1.95%	6 Month renewal	638
Money market account	Church Point Bank	1.95%	6 Month renewal	332
Certificate of deposit	Church Point Bank	1.95%	6 Month renewal	180,553
Capital additions and contingency -				
Certificate of deposit	Farmers State Bank	1.95%	6 Month renewal	5,794
Customers' deposits -				
Certificate of deposit	Farmers State Bank	1.95%	6 Month renewal	63,805
Revenue bond reserve -				
Certificate of deposit	Farmers State Bank	1.45%	Monthly renewal	160,825
Revenue contingency -				
Certificate of deposit	Farmers State Bank	1.45%	Monthly renewal	<u>118,124</u>
				<u>530,071</u>
Sewerage -				
Certificate of deposit	Farmers State Bank	1.95%	6 Month renewal	128,055
Certificate of deposit	Church Point Bank	1.95%	6 Month renewal	87,992
Capital Improvement Fund -				
Certificate of deposit	Church Point Bank	1.45%	Monthly renewal	26,021
Revenue bond reserve -				
Certificate of deposit	Farmers State Bank	1.45%	Monthly renewal	52,344
Revenue contingency -				
Certificate of deposit	Farmers State Bank	1.45%	Monthly renewal	48,891
Certificate of deposit	Farmers State Bank	1.45%	Monthly renewal	42,917
Revenue bond construction -				
Certificate of deposit	Church Point Bank	1.75%	Monthly renewal	<u>113,351</u>
				<u>499,571</u>
Total - all funds				<u>\$1,320,713</u>

TOWN OF CHURCH POINT, LOUISIANA

Schedule of Insurance in Force  
(Unaudited)  
September 30, 2002

Insurer	Coverage Provided For	Risks Covered	Limits of Coverage (in dollars)	Expiration Date
CNA Surety	Public employees collecting money Mayor and Town Clerk	Blanket Bond	\$ 5,000 182,000	08/15/03 07/29/03
Risk Management Inc.	Municipal employees	Workmen's Compensation Accident Employee Policy limit	100,000 100,000 500,000	01/01/03
St. Paul Fire & Marine Insurance	Automobiles Town Hall, police station, water buildings, reservoirs and tower, fire station buildings, and sewer buildings General liability and law enforcement	Auto liability Blanket coverage - property damage 90% Co-insurance Bodily injury and property damage Personal injury, employee benefits injury, advertising injury	500,000/each accident 5,300,000 500,000 500,000	05/01/03
Hartford Insurance	Reserve officers	Medical Dismemberment Accidental Death	10,000 15,000 15,000	09/01/03
Dupre, Carrier, Godchaux	Volunteer Fireman	Accidental Death Disability Blanket Medical Loss of life	10,000 450/wk 5,000 10,000	04/08/03
Special Risk Insurance	Fire Department	Automobiles and Equipment Uninsured Motorists	1,000,000 100,000	05/01/03
Huval Companies	Tax collector	Blanket bond	5,000	09/07/03

TOWN OF CHURCH POINT, LOUISIANA

Property Tax Levies and Collection for the Last Four Years

<u>Year</u>	<u>Assessed Valuation</u>	<u>Millage</u>	<u>Ad Valorem Taxes</u>
1998-99	9,012,010	10.00	90,068
1999-2000	9,289,190	10.00	92,876
2000-01	9,675,660	10.03	97,045
2001-02	9,883,750	10.03	99,087

TOWN OF CHURCH POINT, LOUISIANA  
Schedule of Revenues and Expenditures for Last Four Fiscal Years

**General Revenues by Source\* for Last Four Fiscal Years**

	2002	2001	2000	1999
Taxes	\$ 762,472	\$ 748,353	\$ 691,124	\$ 648,802
Licenses and permits	180,619	159,386	140,746	139,026
Intergovernmental	126,120	70,082	115,587	137,896
Charges for services	19,842	18,656	18,477	20,653
Fines	149,689	187,527	200,866	160,161
Miscellaneous	51,799	27,806	16,872	29,572
Rent income	29,005	28,758	33,958	27,645
Interest	10,795	16,203	13,100	15,009
Oil lease	1,222	7,417	7,895	12,694
Proceeds from the sale of asset	-	-	4,261	3,671
Totals	<u>\$1,331,563</u>	<u>\$1,264,188</u>	<u>\$1,242,886</u>	<u>\$1,195,129</u>

**General Governmental Expenditures by Function\* for Last Four Fiscal Years**

	2002	2001	2000	1999
General government	\$ 313,156	\$ 314,544	\$ 331,790	\$ 334,545
Public safety	631,671	603,576	526,054	511,379
Public works	286,719	213,500	155,373	164,590
Culture and recreation	12,945	21,826	16,213	31,277
Debt service	87,645	92,475	90,950	90,126
Capital outlay	37,499	36,619	212,435	140,085
Totals	<u>\$1,369,635</u>	<u>\$1,282,540</u>	<u>\$1,332,815</u>	<u>\$1,272,002</u>

**Gross Salaries by Function for Last Four Fiscal Years**

	2002	2001	2000	1999
General government	\$ 164,606	\$ 185,910	\$ 170,763	\$ 138,613
Public safety	315,302	338,644	295,874	306,065
Public works	114,644	90,790	50,280	55,537
Culture and recreation	-	-	-	200
Enterprise	142,449	139,847	146,480	135,344
Totals	<u>\$ 737,001</u>	<u>\$ 755,191</u>	<u>\$ 663,397</u>	<u>\$ 635,759</u>

\*Includes General, Special Revenue, Debt Service and Capital Projects Funds (excludes utility capital outlay).

TOWN OF CHURCH POINT, LOUISIANA  
Schedule of Revenues and Expenditures for Last Four Fiscal Years (Continued)

**Ratio of Annual Debt Service Expenditures for General Bonded Debt to Total General Expenditures for Last Four Fiscal Years**

	<u>2002</u>	<u>2001</u>	<u>2000</u>	<u>1999</u>
Principal	\$ 81,000	\$ 81,000	\$ 75,000	\$ 70,000
Interest	<u>6,645</u>	<u>11,475</u>	<u>15,950</u>	<u>20,126</u>
Total debt service	<u>87,645</u>	<u>92,475</u>	<u>90,950</u>	<u>90,126</u>
 Total general expenditures*	 <u><u>\$1,369,635</u></u>	 <u><u>\$1,282,540</u></u>	 <u><u>\$1,332,815</u></u>	 <u><u>\$1,272,002</u></u>
 Ratio of debt service to total general expenditures	 6.4%	 7.2%	 6.8%	 7.1%

\*Includes General, Special Revenue, Debt Service and Capital Projects Funds (excludes utility capital outlay).

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## MANAGEMENT LETTER

The Honorable Roger Boudreaux, Mayor  
and Members of the Board of Aldermen  
Town of Church Point, Louisiana

During our audit of the general purpose financial statements of the Town of Church Point for the year ended September 30, 2002, we noted one area in which the efficiency and effectiveness of the operations of the Town could be improved.

02-2 When performing expense analysis it was noted that numerous employees are issuing purchase orders. Purchases and disbursement of funds would be better controlled if only one or two employees, at Town Hall, were designated to issue purchase orders.

We would like to express our appreciation to you and your staff, particularly your office staff, for the courtesies and assistance rendered to us in the performance of our audit. Should you have any questions or need assistance please feel free to contact us.

***Kolder, Champagne, Slaven & Company, LLC***  
Certified Public Accountants

Lafayette, Louisiana  
December 11, 2002

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